

Nursery Information for parents

September 2024

This document sets out our proposed nursery offer and guides you through the free funding available, our sessions, timings, when children are able to start nursery, additional sessions, payments, extended hours available and enquiries.

Nursery Offer: 3-4 Year olds

Allscott Meads Nursery can accommodate up to 26 places, per session and accepts children the term after they are 3 and those that are 4 years old.

Opening Hours

We are open 38 weeks of the year during following the school's term-time calendar. The Nursery hours are 8:45 – 11:45am and 12:15-3:15pm.

Please see the offer options in the table below:

Timings	Charges	Duration
Longer Day: 8:45- 3:15	£3.50 childcare with packed lunch from home £2.50 additional food costs	6 hours 30 mins in total
Shorter Day am: 8:45- 11:45	£3.50 childcare with packed lunch from home.	3 hours total. Or:
With lunch: 8:45- 12:15	Optional: £2.50 additional food costs for school lunch	3 hours 30 mins with a lunch time option.
Shorter Day pm: 12:15- 3:15	£3.50 childcare with packed lunch from home.	3 hours total.
With lunch: 11:45- 3:15	Optional: £2.50 additional food costs for school lunch	3 hours 30 mins with a lunch time option.

Additional Wraparound Care

In addition, you can apply to the wraparound service Allscott Allstars for additional hours that may be required for working parents. This is a wraparound service that runs from Allscott Meads Primary School and Nursery but is a separate business to the school.

Allscott Allstars charges (subject to change):

Additional wraparound care can be added on to the offers above with breakfast club for 1 hour before from 7:45- 8:45am at a cost of £3.50

After school club with a healthy snack is available:

Option 1: 3:15- 4:30 at a cost of £8.00 per session

Option 2: 3:15- 5:30 at a cost of £10:00 per session



Free Government Funding

15 hours free funding (Universal Funding)

All children are entitled to 15 hours per week of free nursery entitlement for 38 weeks of the year. This is automatically granted; parents DO NOT need to apply for this. This funding is automatically received after the child's third birthday and so the free hours start at this point.

30 hours free funding for working parents (Extended Funding)

Some children may receive 30 free hours entitlement instead of 15 hours. This extended provision is also for 38 weeks per year and is eligible for working parents.

The following criteria applies for working families:

- Both parents must be working - or the sole parent is working in a lone-parent family
- You, and any partner, must each expect to earn (on average) at least £152 per week (equal to 16 hours at the National Minimum or Living Wage).
- Each parent must have an annual income of less than £100,000
- Parents who are on maternity, paternity or adoption leave, or are unable to work because of disability or due to caring responsibilities, may still be eligible.

What if one parent in a couple isn't working?

This is basically a scheme to help working parents, so families where one parent doesn't work, or both parents don't work, will usually not be eligible for these additional 15 hours. However, if one parent isn't working because they're an official carer (e.g. receiving benefits relating to being a carer) or they are receiving disability benefits, and the other parent is working, then the Government has stated it "intends to make provision" to support these families.

There is also additional entitlement if the parent normally works but is temporarily away from the workplace, for example on statutory sick pay.

What if you are self-employed or on a zero-hours contract?

You will be eligible if you (or both of you in a couple) earn at least the equivalent of 16 hours at the National Minimum Wage.

You can check your entitlement here:

www.childcarechoices.gov.uk

Applying for 30 hours free funded nursery entitlement

Parents must apply for the 30 hours nursery entitlement via an online application form. Applications should be made at:

<https://www.childcarechoices.gov.uk/>

Parents will receive confirmation that their application has been successful and be given a code which should be presented to school.

Please ensure you apply early so that you receive your code in time for your child to start. You must have a valid code before your child starts nursery.



Important: You must also reconfirm your eligibility every 3 months in order to keep your code valid.

The funding starts the term after the child’s third birthday and so the free hours start at this point. You can apply from when your child is 2 years and 36 weeks old.

Please see the table below of dates:

When your child turns 3	When they can get 30 hours Childcare from	Recommended time to apply for 30 hours Funding
1 September to 31 December	Term starting on or after 1 January	15 October to 30 November
1 January to 31 March	Term starting on or after 1 April	15 January to 28 February
1 April to 31 August	Term starting on or after 1 September	15 June to 31 July

Start dates for Allscott Meads Nursery

Children are welcome to join Allscott Meads Nursery the term after they are 3-years-old. Usually a larger number of vacancies are available in the Autumn term following the transition of 4-year-olds to Primary School.

We accept 3-year-olds the term after they are three. Therefore the intake for these children are in September (after the summer holiday), January (after the Autumn term holiday) and April (after the Spring term holiday)

See the start dates below:

Child turns 3	Free funding starts	School term
1 September to 31 December	Term starting on or after 1 January	Spring Term
1 January to 31 March	Term starting on or after 1 April	Summer Term
1 April to 31 August	Term starting on or after 1 September	Autumn Term

Charges (these prices are subject to change)

Parents may want to purchase extra nursery sessions. For example, if parents only receive 15 hours free funding and would like to top up with more sessions.

When lunch is provided, food will be at an additional cost to the childcare provision.

Parents may also require longer hours and wish to purchase the Breakfast and After Care sessions (see Allscott Allstars for costings and bookings [Parent and carers childcare booking system \(childcare-online-booking.co.uk\)](http://parentandcarerschildcarebooking.com)).

We accept Government Tax Free Childcare Scheme vouchers for paid nursery sessions and the school wraparound care also accepts these.



Please see the Charges below:

Allscott Meads Nursery Charges		
Description	Price	Duration
Shorter Day	£16.50	3 hours
Full Day	£36	6 ½ hours
School Lunch provided	Approximately £2.50	
Snack charge	£1 per week (payable half termly)	
Nursery Trips	When applicable	

There is also a fully funded option where parents can choose to reduced by one session per week.

Payment is collected in advance via the school's payment system, Parent Pay.

Requesting a Nursery Place

Parents are able to request a place time by completing an online enquiry form available on the school website. This will be acknowledged by staff, and you will be contacted to discuss your particular needs. Your child will be placed on a waiting list for the next available intake.

Children awaiting places are allocated according to our school's admissions criteria:

1. Those children who are or were previously looked after by Telford & Wrekin or any other local authority, children previously in state care outside of England and have ceased to be in state care as a result of being adopted and then:
2. Children who live in the school's defined attendance area. If places are unavailable for all of these local children, then places will be given first to:
 - a) those children who have exceptional health reasons where there is written medical evidence that admission to the school is essential for their medical wellbeing; and then
 - b) those children who will have on the day of admission a brother(s), sister(s), stepbrother(s), stepsister(s), half-brother(s) or half-sister(s) living as a family at the same address and who attend the school;
 - c) Pupils in receipt of early years premium or pupil premium at the point of submitting the application request
 - d) other children living in the school's attendance area.
3. Children of staff
4. Any places which remain available will then be allocated to applicants from outside the school's defined attendance area in the priority order a) to c)



Allocation of Places

Places will be allocated and parents contacted the half term before they are due to start:

Start date	Parents contacted to be informed of placement offer
September (Autumn Term)	May half term
January (Spring Term)	October half term
April (Summer Term)	February half term

Nursery Registration

When your child has been allocated a nursery place, we will ask parents to complete a Nursery Registration form to collect important child and family information for our school records.

Nursery Induction

Building relationships with parents is important to us and we want to provide the best possible start for your child. We will ask you to complete an All About Me Questionnaire and conduct a home visit so we can get to know your child and will liaise with you over Nursery Induction and starting arrangements. If your child has been at a previous childcare setting, we will also contact them to arrange transfer of your child's records and ensure a thorough transition, potentially including a visit to the provision, where appropriate.

As part of the transition process to nursery we will offer two shorter nursery sessions. The first being one hour and the second two hours to help your child get to know practitioners and nursery routines. Options for these sessions will be given when you are contacted about your placement offer.

Toileting

As your child starts nursery the term after they are three there is an exception that your child will be able to independently use the toilet, unless there is a specific medical condition impacting their ability to go to the toilet. We are happy to support with already established toilet routines and we expect no children to be in nappies when starting nursery.

Special Educational Needs

If you have any concerns regarding Special Educational Needs we can discuss these with you prior to your child starting with us to ensure we can meet your child's need.